

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

August 13, 2013

7:00 P.M.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. CONSENT CALENDAR**
 - 1. Minutes –
 - a. July 23, 2013, Regular Meeting
 - 2. Formal Acceptance of Water and Sewer Systems - FY 2013
- D. PUBLIC HEARING**
- E. BOARD CONSIDERATIONS**
- F. BOARD REQUESTS AND DIRECTIVES**
- G. ADJOURNMENT** – to 7 p.m. on September 24, 2013

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF JULY 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

AUG 13 2013

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Board of Supervisors
James City County, VA

Robert C. Middaugh, Secretary to the Board
Leo P. Rogers, County Attorney
Stephanie Luton, Assistant General Manager

Ms. Stephanie Luton, Assistant General Manager, called the Roll.

C. CONSENT CALENDAR

Ms. Jones made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. June 25, 2013, Regular Meeting
2. Contract Award – CCTV Inspection of Gravity Sanitary Sewer Pipes Services

RESOLUTION

**CONTRACT AWARD – CCTV INSPECTION OF
GRAVITY SANITARY SEWER PIPES SERVICES**

WHEREAS, a Request for Proposals (RFP) has been advertised and evaluated for CCTV Inspection services; and

WHEREAS, this CCTV work is an integral part of the James City Service Authority's compliance of its Consent Order with The Department of Environmental Quality; and

WHEREAS, the firm listed below was determined to be the best qualified to provide the required CCTV inspection services:

- Prism Contractors & Engineers, Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for CCTV inspection of gravity sanitary sewer pipe services to the firm listed above.

D. PUBLIC HEARING – None

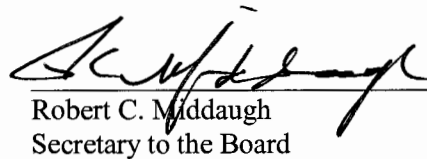
E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on August 13, 2013

Mr. McGlennon made a motion to adjourn.

At 7:03 p.m., Mr. Kennedy adjourned the Board of Directors.


Robert C. Muddaugh
Secretary to the Board

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF JULY 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Leo P. Rogers, County Attorney
Stephanie Luton, Assistant General Manager

Ms. Stephanie Luton, Assistant General Manager, called the Roll.

C. CONSENT CALENDAR

Ms. Jones made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. June 25, 2013, Regular Meeting
2. Contract Award – CCTV Inspection of Gravity Sanitary Sewer Pipes Services

RESOLUTION

CONTRACT AWARD – CCTV INSPECTION OF

GRAVITY SANITARY SEWER PIPES SERVICES

WHEREAS, a Request for Proposals (RFP) has been advertised and evaluated for CCTV Inspection services;
and

WHEREAS, this CCTV work is an integral part of the James City Service Authority's compliance of its Consent Order with The Department of Environmental Quality; and

WHEREAS, the firm listed below was determined to be the best qualified to provide the required CCTV inspection services:

- Prism Contractors & Engineers, Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract for CCTV inspection of gravity sanitary sewer pipe services to the firm listed above.

D. PUBLIC HEARING – None

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on August 13, 2013

Mr. McGlennon made a motion to adjourn.

At 7:03 p.m., Mr. Kennedy adjourned the Board of Directors.

Robert C. Middaugh
Secretary to the Board

MEMORANDUM COVER

Subject: Formal Acceptance of Water and Sewer Systems - FY 2013

Action Requested: Shall the Board approve the resolution to accept the dedication of water and sewer systems?

Summary: The James City Service Authority (JCSA) takes over the maintenance and operation of water and sewer systems from developers throughout the year. At the end of each fiscal year a summary is prepared for all those systems that have been turned over to the JCSA. This action is the formal acceptance of those systems acquired during FY 2013.

Staff recommends adoption of the attached resolution.

Fiscal Impact: Total water system infrastructure value is \$1,046,445 and total sewer system infrastructure value is \$3,544,200.

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

Attachments:

- 1. Memorandum
- 2. Resolution

Agenda Item No.: C-2


Date: August 13, 2013

MEMORANDUM

DATE: August 13, 2013
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Formal Acceptance of Water and Sewer Systems - FY 2013

Attached is a resolution formally accepting water and sewer systems constructed and contributed to the James City Service Authority (JCSA) by developers during FY 2013. The resolution lists the value of the infrastructure at the time of completion. The total value of \$4,600,645 will be included in the net asset calculations for the JCSA's FY 2013 Comprehensive Annual Financial Report pending the Board's acceptance of the systems. The JCSA had assets totaling \$174,449,702 as reflected in the FY 12 Annual Report.

Staff recommends adoption of the attached resolution accepting the dedication of the infrastructure.


Larry M. Foster

LMF/nb
FY13UtilDed_mem

Attachment

RESOLUTION

FORMAL ACCEPTANCE OF WATER AND SEWER SYSTEMS - FY 2013

WHEREAS, certain water and sewer infrastructure has been constructed by developers and dedicated to the James City Service Authority (JCSA); and

WHEREAS, this water and sewer infrastructure has been constructed in accordance with technical requirements of the JCSA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does hereby formally accept the dedication of the water and sewer systems listed below, as of June 30, 2013:

Water Dedications

<u>Development</u>	<u>Value</u>
Fenwick Hills-Section 4	\$ 127,925
Marywood Subdivision	270,450
New Town-Sections 2 and 4, Phase 5	176,175
New Town-Sections 3 and 6, Phase 4	124,450
New Town-Section 4, Block 10	13,300
New Town-Block 10 Res.	126,750
Pavilion at Williamsburg	8,750
Stonehouse-Tract 12, Phase 1	41,290
Windsor Ridge-Section 1	<u>157,355</u>
Total:	<u>\$1,046,445</u>

Sewer Dedications

<u>Development</u>	<u>Value</u>
Fenwick Hills-Section 4	\$ 230,270
Marywood Subdivision	448,600
New Town-Sections 2 and 4, Phase 5	1,827,185
New Town-Sections 3 and 6, Phase 4	13,170
New Town-Sections 3 and 6, Phase 14	56,260
New Town-Section 4, Block 10	39,205
New Town-Block 10 Res.	168,095
Pavilion at Williamsburg	3,900
Stonehouse-Tract 12, Phase 1	111,250
Wellington Cross Country	241,990
Windsor Ridge-Section 1	<u>414,275</u>
Total:	<u>\$3,554,200</u>

James G. Kennedy
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
MCLENNON	___	___	___
JONES	___	___	___
KENNEDY	___	___	___
ICENHOUR	___	___	___
BRADSHAW	___	___	___

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 13th day of August, 2013.

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